**Pocosin Innovative Charter Board of Directors Monthly Meeting**

**August 15, 2023**

Chairman Stephanie Phelps called to order at 6:01 pm on August 15 2023 a monthly meeting of the Pocosin Innovative Charter Board of Directors.

**Approval of Agenda**

Motion to amend the agenda to add PTO presented by Gabrielle Davenport with a second by Lynn West. The motion was unanimously approved.

Motion to approve agenda as presented by Victoria Harrison with a second by Constance Davenport. The motion was unanimously approved.

**Approval of Minutes**

Motion to approve the minutes from July 18, 2023 as presented by Constance Davenport with a second by Gabrielle Davenport. The motion was unanimously approved.

Motion to approve the minutes from August 1, 2023 as presented by Gabrielle Davenport with a second by Laura Biggs. The motion was unanimously approved.

**Director’s Report**

Shelia Cumiskey presented the Director’s Report.

**Enrollment**

* E1 enrollment today 243
* 12 offers out.
* 1st day of school year 2023-2024 Recap

**Academics**

* Reading Mastery
* RTA sent to the state- August 18th, Oct. 1 results released
* BOG testing for 3rd grade
* CoGats testing for all students in grades 3-8 now through Sept. 15th
* Jr Beta induction ceremony

**Staffing**

* **All positions are currently filled.**
* **Math 1 taught by Brenda Miller**
* **Staff incentive program**
* **Shoutouts to staff**

**Discipline**

* 4th grade student suspended for 2 weeks

**Events and Community Involvement**

* **Captain Bob Fundraiser Results**
* **August 2023 Calendar**

|  |  |
| --- | --- |
| August 8-11 | **Teacher Workdays** |
| August 14 | **First Day for Students** |
| August 14 | **Capt’n Bob’s Dinner – Book Nook Funds 3-6pm** |
| August 15 | August BOE Meeting 6pm |
| August 16 | 3rd Grade teachers do the BOG3 tutorial with 3rd grade students |
| August 17 | BOG3 Testing training – Specific Staff 3:15pm in Auditorium |
| August 21 | BOG3 Test Administration to 3rd Grade 8:15am |
| August 31 | Eat Outside Day |

**Health and Safety**

* All training has been completed with Nurse Ruth Huggins.
* CPR-First Aid-AED certification class for staff
* CPR-First Aid-AED certification class for community
* De-escalation Training - Seclusion and Restraint Training

**Technology**

* NA

**Transportation**

* Mrs. Christina Bunch had all buses checked for the start of the year
* Bus meeting recap
* Afternoon bus procedures due to broken glass in the door

**Facilities**

* Mr. Jeremiah Woodley came and added a new light in Mrs. Berry’s classroom needed for vision screenings.
* Mr. Doug Patrick came and put in an additional receptacle for the printer - constantly blown circuit.

**PTO**

Mackenzie Becker presented information to the board about organizing a parent teacher organization. She was able to recruit parents at open house. They would potentially meet on the 2nd Tuesday of each month. The board will be reaching out to determine if the PTO would fall under the schools established 501 3(c) non-profit status.

**AG/FFA Update**

* **In Classroom:** Continuing our hands-on learning daily for all students, K-8.
* **Outreach & Community Involvement:** 
  + Booth at the Chowan County Fair
* **FFA**
  + Officer Team Elections
  + CDE/LDE teams sign ups
* **Field Trips**
* Proposes Quarter 1 Field Trips
  + K-2: Chowan County Fair
  + 3rd Grade: Colonial Farm Week Edenton Tour
  + 4th & 5th: Island Farm
  + 6th & 7th: Poultry Education Unit
  + 8th Grade: State Fair-Mid October
  + FFA Officers: Regional Leadership Conference, North Pitt High School
* **Fundraisers**
  + Goat soap fundraiser kickoff – middle school agriculture students to vote on scent options and name during first week.
  + County Lights Soybean Candle Fundraiser to begin in September
* **Campus Animals**
  + Chicken Run and Coop almost ready

K-2: Focus on agricultural awareness and literacy.

**What is agriculture, corn and corn uses, plant life cycles and pumpkins**

3-5: Focus on agricultural literacy and knowledge of production systems

**Agricultural products in my life and types of farms**

6-8: Agricultural Advocacy and Career awareness

**Introduction to Agriculture, History of Agricultural production, Introduction to FFA, Introduction to Agricultural Careers**

**Alt HR Proposal**

Tabled until the September monthly meeting.

**Public Comment (subject to prior submission via email)**

None

**New Business**

None

**Adjourn**

Motion to adjourn by Victoria Harrison

2nd Constance Davenport

Meeting adjourned at 7:14 pm.

Respectfully submitted,

Laura Biggs

Secretary

Pocosin Innovative Charter Board

Approved: September 19, 2023

Secretary:  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Board Chair:  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Attendance:

Laura Biggs

Lynda West

Gabrielle Davenport

Victoria Harrison

Stephanie Phelps

Constance Davenport

Jackie Etheridge

Shelia Cumiskey