

**Pocosin Innovative Charter Board of Directors Meeting Minutes**  
**via Conference Call**  
**November 17, 2020**

Board Members present include Stephanie Phelps, Victoria Harrison, Gabrielle Davenport, Laura Biggs, Constance Davenport, Lynn West, Hilton Chesson

Not Present: Edwin Blount

Also present: David Mahaley, Director

- A. Call to Order: The meeting was called to order by chairman, Mrs. Phelps, at 6:01 p.m.
- B. Approval of Agenda
  - a. Mrs. Harrison made the motion to approve the agenda as presented.
  - b. Mrs. West 2nd the motion.
  - c. Motion approved unanimously.
- C. Approval of Minutes
  - a. Mrs. Biggs made the motion to approve minutes for October 2020 as presented.
  - b. Mrs. C Davenport 2nd the motion.
  - c. Motion approved unanimously.
- D. No public comment presented at this time.
- E. Mrs. Harrison made the motion to enter closed session pursuant GS 143.-318.11 (a)(1) and (a)(6). Mrs. West 2nd the motion. Motion approved unanimously.
- F. The board re-entered open session at 6:45 p.m. Mrs. Harrison made the motion to approve the personnel roster as well as one-time applicable employee stipends presented to include Mrs. Tina Broome & Ms. Carlie Tarkington. Mrs. West 2nd the motion. Motion approved unanimously.
- G. Mr. Mahalaey presented the Director's Report.
- H. Mrs. Harrison briefly stated the billboards were officially set for display this week. Open enrollment for the 2020-2021 will begin January 1. She encourages everyone to ride by to view them and spread the word.
- I. Mrs. C Davenport presented information for a new company for the modular expansion for the upcoming year.
- J. Mrs. Harrison along with Mr. Jonathan Dickl presented new information regarding the meal opportunity from Tyrrell County. This opportunity allows PIC to provide meals to all families for free for the remainder of the school year. Mr. Dickl will work directly with our director to facilitate the specifics of the program. Mrs. Harrison made the motion to suspend current services with Trumps and move forward with Tyrrell County. Mrs. Biggs 2nd the motion. Motion approved unanimously.
- K. Mrs. Harrison presented to the board our current financial policy. Mrs. Harrison made the motion to revise language from recommendation to required within the policy. This policy change requires the school administration to utilize the electronic purchase order system prior to expense exchange. Mrs. C Davenport 2nd the motion.
- L. Adjournment: With no further business, Mrs. Harrison made a motion to adjourn. Mrs. C Davenport 2<sup>nd</sup> the motion. Adjournment was made by Mrs. Phelps at 7:20 p.m.