



BOARD OF DIRECTOR'S MEETING  
October 19, 2021

Chairman Stephanie Phelps called the October 19, 2021 meeting of the Pocosin Innovative Charter School Board of Directors to order at 6:02pm.

Chairman Stephanie Phelps shared the school mission statement and led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Motion to approve agenda as presented by Constance Davenport with a second by Victoria Harrison.

The motion was unanimously approved by voice vote.

**APPROVAL OF MINUTES**

Victoria Harrison made a motion to accept the minutes for September 13, 2021 as presented. Laura Biggs seconded the motion, and the motion was unanimously approved by voice vote.

**DIRECTOR'S REPORT**

Director David Mahaley reported on the following topics in his report:

- Enrollment (currently (227, no quarantines, chronic sign-outs, calling families of absent students)
- Staffing needs (all positions filled)
- Facilities (auditorium to be available for instruction, fiber and additional access points to be installed, one bay of shop building to be climate controlled for ag use)
- Transportation (all buses running fine)
- Curriculum (Q1 and NC Check-ins and other assessments to be conducted soon)

- Professional Development (6-8 teachers completed Canvas LMS platform training, K-5 teachers received coaching with reading mastery program)
- Site visit on October 25 for teachers to observe reading and math instruction.
- Agriculture Mission (compost area planned, collards and cabbage planted, tractor for school being considered, K-3 and 4-5 to explore commodities seen here in eastern NC, Middle School studying Plant Science, planning for National Agriculture week 2022)

### **RE-APPROVAL OF COVID MASK POLICY**

Victoria Harrison made a motion to re-approve the covid mask policy as is. Constance Davenport seconded the motion. The motion was unanimously approved by voice vote.

### **FINANCE**

No reimbursement for the new bus in the Access grant. State funding is sporadic.

### **FACILITIES UPDATE**

Bathroom and kitchen floors to be redone. Electricity has been run to new sign and light under the flag pole. Calls have been made inquiring about striping and blocks for the parking lot. Laura Biggs made a motion for the initial installation of the landscaping new project with no mowing. Victoria Harrison seconded the motion. The motion was unanimously approved by voice vote.

### **FUNDRAISER POLICY**

Schoolwide fundraiser policy is in place. Would like to find new opportunities for community outreach with regard to fundraising. Victoria Harrison made a motion to change the language of the fundraiser policy regarding frequency per David Mahaley. A second was provided by Constance Davenport, and the motion was unanimously approved by voice vote.

### **CALENDAR**

Victoria Harrison spoke about mirroring spring break with the calendars of Washington and Tyrrell County, and new updated parent surveys were provided. Mrs. Harrison made a motion to mirror spring break with the calendars of Washington and Tyrrell Counties with a full calendar to be provided at the next board meeting. Gabrielle Davenport provided the second. The motion passed by voice vote with Laura Biggs in opposition.

### **PUBLIC COMMENT**

There was no public comment.

**NEW BUSINESS**

Victoria Harrison spoke regarding billboards along Highway 64 to promote enrollment for the new school year. There are spaces open in the area, and the company will honor the same pricing as last year; \$800 a month for two billboards. In discussion, it was noted that last year's billboards were hard to read. There was also questioning whether or not the billboards were of value in recruiting students. Board members asked data to be provided about how families learned of the school. Victoria Harrison made a motion to approved one westbound billboard with the cost not to exceed \$2400.00. A second was provided by Laura Biggs, and the motion was unanimously approved by voice vote.

Laura Biggs made a motion to move forward with negotiations to purchase Veteran's Field. Gabrielle Davenport provided the second, and the motion was unanimously approved by voice vote.

**ADJOURN**

Motion: Laura Biggs

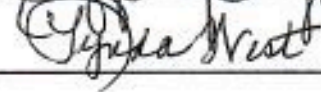
2<sup>nd</sup> Constance Davenport

Respectfully submitted,

Lynda West  
Secretary  
Pocosin Innovative Charter Board

Approved: November 16, 2021

Board Chair:  \_\_\_\_\_

Secretary:  \_\_\_\_\_

Attendance:  
Stephanie Phelps  
Lynda West  
Constance Davenport  
Laura Biggs  
Victoria Harrison  
Gabrielle Davenport  
David Mahaley