

**Pocosin Innovative Charter Board of Directors Meeting Minutes**  
**via Conference Call**  
**February 9, 2021**

Board Members present include Stephanie Phelps, Gabrielle Davenport, Laura Biggs, Constance Davenport, Lynn West, Hilton Chesson, Victoria Harrison

Not Present: Edwin Blount

Also present: David Mahaley, Director

- A. Call to Order: The meeting was called to order by chairman, Mrs. Phelps, at 6:03 p.m.
- B. Approval of Agenda
  - a. Mrs. Harrison made the motion to amend the agenda as presented to include proper format, deletion of minutes approval due to technical issues, as well as the addition of the general statute information for the Closed Session.
  - b. Mrs. C Davenport 2nd made the motion to approve the agenda as amended.
  - c. Motion approved unanimously.
- C. Mrs. Harrison made the motion at 6:05 p.m. to enter closed session pursuant to § 143-318.11. (a)(3) and (a)(4) for attorney consultation and facility discussion. Mrs. G Davenport 2nd the motion. Motion approved unanimously.
- D. The board re-entered the open session at 6:45 p.m. Mrs. Harrison made the motion for the facility committee to pursue facility purchase and negotiations. Mrs. G Davenport 2nd the motion. Motion approved unanimously.
- E. Mr. Mahaley presented the Director's Report.
- F. Mr. Mahaley presented the updated Beginning Teachers Support Plan. Mrs. Harrison made the motion to approve the plan as presented. Mrs. West 2nd the motion. Motion approved unanimously.
- G. Mr. Mahaley presented information for review in reference to the 2021-2022 school calendar and a formal PIC Teacher Payscale Table. These items will be further discussed and finalized at the March board meeting.
- H. Mrs. C Davenport presented information to the board to adopt an Electronic Check System serviced by our existing accounting firm. This system will allow check signers to electronically sign for payments submitted through the AP batch. This system will allow our contractors and other vendors a simpler, quicker, and more efficient payment method. Mrs. Harrison made the motion to approve the ECS. Mrs. C Davenport 2nd the motion. Motion approved unanimously.
- I. No public comment presented at this time.
- J. Adjournment: With no further business, Mrs. C Davenport made a motion to adjourn. Mrs. Harrison 2<sup>nd</sup> the motion. Adjournment was made by Mrs. Phelps at 7:16 p.m.