

Pocosin Innovative Charter Board of Directors Meeting Minutes
via Conference Call
July 20, 2021

Board Members present include Stephanie Phelps, Constance Davenport, Gabrielle Davenport, Laura Biggs, Lynn West, Victoria Harrison

Not Present: Edwin Blount, Hilton Chesson,

Also present: David Mahaley, Director

- A. Call to Order: The meeting was called to order by chairman, Mrs. Phelps, at 6:05 p.m.
- B. Approval of Agenda
 - a. Mrs. West made the motion to amend the agenda to add closed session pursuant GS 143-318.11 (a)(1) and (a)(6). Mrs. Biggs 2nd the motion. Motion approved
- C. Mrs. Harrison made the motion to approve the minutes for July 2021 as presented. Mrs. West 2nd the motion. Motion approved unanimously.
- D. Mr. Mahaley presented the Director's Report to include updated curriculum and goals for the upcoming year.
- E. Mrs. Harrison presented the most recent financial report. She stated the school is within budget guidelines. She is actively working with CSP to gain more information from the reports.
- F. No public comment presented at this time
- G. At 6:21 p.m., Mrs. Harrison made the motion to enter closed session pursuant GS 143.-318.11 (a)(1) and (a)(6). Mrs. West 2nd the motion. Motion approved unanimously.
- H. The board re-entered open session at 7:43 p.m.. Mrs. Harrison made the motion to approve the personnel roster. The roster included Brian Hux, Lori Mahaley, and bonus validation per previous contract for David Mahaley. Mrs. West 2nd the motion. Motion approved unanimously.
- I. Mrs. Biggs made the motion to accept the evaluation for the Director, parent surveys, and self-evaluation as presented. Mrs. G Davenport 2nd the motion. Motion carried.
- J. Mrs. Harrison made the motion to approve parent/student and employee handbooks as presented effective as of Jul 2021 version. Mrs. G Davenport 2nd the motion. It was also discussed that these handbooks would be sent to our attorney for additional review and legal updates as necessary. Motion approved.
- K. Mrs. C Davenport spoke to the board in regards to the school calendar and potential changes to reflect dates to include Spring break to match surrounding counties. After much discussion, Mrs. Harrison recommended having school leadership send out parent/student surveys, as well as review of instructional hour requirements and other components. Items will be re-discussed at a future board meeting.
- L. Mrs. Harrison presented information in regards to the annual board officer election. At this time, no membership is up for renewal. Based on majority votes, the newly elected officers will begin their term immediately to include: Board Chair - Stephanie Phelps; Vice Chair - Constance Davenport; Board Secretary - Lynn West; Board Treasurer - Victoria Harrison.
- M. Adjournment: With no further business, Mrs. Harrison made a motion to adjourn. Mrs. Biggs 2nd the motion. Adjournment was made by Mrs. Phelps at 8:10 p.m.