



BOARD OF DIRECTOR'S MEETING  
September 13, 2021

Chairman Stephanie Phelps called the September 13, 2021 meeting of the Pocosin Innovative Charter School Board of Directors to order at 6:01pm.

Chairman Stephanie Phelps shared the school mission statement and led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Motion to approve agenda as presented by Laura Biggs with a second by Constance Davenport. The motion was unanimously approved by voice vote.

**APPROVAL OF MINUTES**

Victoria Harrison made a motion to accept the minutes for July 20, August 17 and 30, 2021 as presented. Gabrielle Davenport seconded the motion, and the motion was unanimously approved by voice vote.

**CALENDAR**

Victoria Harrison asked about remote and professional development days other than remote instruction and parent contact days. She also inquired about changes to the calendar, and it was noted that remote days would remain in the calendar. In a discussion of parent surveys regarding the calendar, it was noted that only five parents had responded to the survey. Board members discussed the possibility of sending a hard copy of the parent survey in order to get additional responses.

## **DIRECTOR'S REPORT**

Director David Mahaley reported on the following topics in his report:

- Enrollment
- Staffing needs ( math and after-school helpers)
- One outstanding furniture order
- Transportation ( third bus route added)
- Audit September 3 (report should be available in October or November)
- Addition of chickens
- Plans for next year ( pumpkin sale, plant sale, after school composting, sharing information regarding school activities with community)

There was a discussion of the before and afterschool program noting that before school students are basically staff children under the supervision of David and Lori Mahaley.

## **RE-APPROVAL OF COVID MASK POLICY**

Constance Davenport made a motion to re-approve the covid mask policy as is. Victoria Harrison seconded the motion. The motion was unanimously approved by voice vote.

## **FINANCE**

It was reaffirmed that the school is still on track with budget and purchases. Abbey from CPS visited the school and provided training for office staff.

## **FACILITIES UPDATE (BUDGET AND PROGRESS)**

Constance Davenport is looking for someone to do landscaping for the school; mowing, flower beds, edging, etc. There is also a need to run electricity to the flag pole and sign. The new large flag has arrived.

## **PUBLIC COMMENT**

There was no public comment.

**NEW BUSINESS**

Washington County Commissioners are ready to negotiate the sale of property adjacent to the school. Constance Davenport made a motion to purchase veterans' field from the county. Gabrielle Davenport seconded the motion. Upon discussion, Constance Davenport withdrew her original motion and made a motion to proceed with negotiations to purchase the property from the county. Gabrielle Davenport seconded the motion. The motion was unanimously approved by voice vote.

**ADJOURN**

Motion: Victoria Harrison

2<sup>nd</sup> Laura Biggs

Respectfully submitted,

Lynda West  
Secretary  
Pocosin Innovative Charter Board

Approved: October 19, 2021  
Board Chair: [Signature]  
Secretary: Lynda West

**Attendance:**

Stephanie Phelps  
Lynda West  
Constance Davenport  
Laura Biggs  
Victoria Harrison  
Gabrielle Davenport  
David Mahaley  
Chip Chesson