

**Pocosin Innovative Charter Board of Directors Meeting Minutes**  
**via Conference Call**  
**December 15, 2020**

Board Members present include Stephanie Phelps, Gabrielle Davenport, Laura Biggs, Constance Davenport, Lynn West, Hilton Chesson, Edwin Blount

Not Present: Victoria Harrison

Also present: David Mahaley, Director

- A. Call to Order: The meeting was called to order by chairman, Mrs. Phelps, at 6:03 p.m.
- B. Approval of Agenda
  - a. Mrs. Biggs made the motion to approve the agenda as presented.
  - b. Mrs. G Davenport 2nd the motion.
  - c. Motion approved unanimously.
- C. Approval of Minutes
  - a. Mr. Chesson made the motion to approve minutes for November 2020 as presented.
  - b. Mr. Blount 2nd the motion.
  - c. Motion approved unanimously.
- D. No public comment presented at this time.
- E. Mr. Mahaley presented the Director's Report.
- F. Mrs. Phelps advised the board of the upcoming renewal in regards to the website. We also have the opportunity to purchase an upgrade at a discounted rate. Mrs. Biggs made the motion to approve the renewal. Mr. Chesson 2nd the motion. Motion approved unanimously.
- G. Mr. Mahaley addressed the board and presented a school calendar revision. Dates were proposed for continued half-days for in-person instruction and remote learning. Mrs. Biggs made the motion to approve the calendar revisions. Mrs. G Davenport inquired if the school was still seeking additional assistance for remote learners. Mr. Mahaley confirmed. Mr. Chesson 2nd the motion. Motion approved unanimously.
- H. Mr. Mahaley addressed the board in reference to submission for the NC Access Grant. The grant will request additional funds for items such as educational materials and transportation. Mrs. G Davenport made the motion to approve submission. Mr. Blount 2nd the motion. Motion approved unanimously.
- I. Mr. Mahaley updated the board to state G-Suite is in place and will be finalized within the next 24 hours. All staff and board will receive additional information in regards to the new addresses.
- J. New Business: Mr. Blount advised the board that the First National Bank branch in Columbia, NC will be closing in March 2021. He stated that the finance department will be contacted to discuss further options.
- K. Adjournment: With no further business, Mrs. C Davenport made a motion to adjourn. Mrs. G Davenport 2<sup>nd</sup> the motion. Adjournment was made by Mrs. Phelps at 7:28 p.m.