



## **Pocosin Innovative Charter Board of Directors Monthly Meeting February 21, 2023**

Chairman Stephanie Phelps called to order at 6:06 pm on February 21, 2023 a monthly meeting of the Pocosin Innovative Charter Board of Directors.

### **Approval of Agenda**

Motion to approve agenda as presented by Constance Davenport with a second by Lynn West. The motion was unanimously approved.

### **Approval of Minutes**

Motion to approve the minutes from January 27, 2023 as presented by Gabrielle Davenport with a second by Constance Davenport. The motion was unanimously approved.

### **Director's Report**

Jackie Etheridge presented the Director's Report, and the current enrollment is at 226 students. Our open enrollment period began January 1. Applications will be housed in the SchoolMint system. Current applications (65):

○ K-31 ○ 1-10 ○ 2-8 ○ 3-3 ○ 4-7 ○ 5-14 ○ 6-9 ○ 7-3 ○ 8-4

The second round of benchmark testing has been completed. A summary of average scores for each grade level was given. According to the STAR Assessment, students have gained a half year on their reading grade level equivalency on average.

We are in need services from a school psychologist for the 2023-2024 school year. Our new administrative assistant will begin work on March 6, 2023.

We have had twelve major offenses recorded in Educator's Handbook since the last Board meeting. A report of offenses was given.

Prospective Family Open House was February 2 two families attend and 6 families attend on February 16 for a total of 8 families.

February 27 – March 3 is Read Across America Week and the Book Fair

Ag Expo- We have started the planning process with the team. The event will take place on March 23 from 4-7 and will coincide with National Ag Week.

Music and Arts Week- on April 24-28. A Spring concert will be April 27 at 6:30.

Christy Maready is working on the Middle School Dance for May 5<sup>th</sup> from 6-8:30.

Three calendar options have been provided for the Boards review. Each calendar is based on 6 instructional hours each day. We are required to have 1,025 instruction hours.

The safety team to attended a CPR Training on February 21, 2023. They met on Friday February 17, 2023 and scheduled our fire, tornado and lockdown drills for the remainder of the school

year. Mrs. Halstead and Mrs. Mason will be providing Say Something Anonymous Reporting System training for all middle school students next week.  
For Technology update our scheduled date for Migration to MCNC Managed Firewall service is February 22 and both Krista and Jackie will be present.  
We have been awarded a \$16,395.00 from the Transportation Grant.  
Williams Fire Sprinkler Company completed installation of the fire alarm system of the Modular Building and Ag Building on February 20, 2023.

### **Field Trips**

A field trip is requested for the 5<sup>th</sup> Grade to Jamestown in Virginia on April 27, 2023. Gabrielle Davenport made the motion to approve the field trip and a second by Lynn West. The motion was passed unanimously.

A field trip is requested for the 2<sup>nd</sup> Grade to Simply Natural Creamery in Ayden on April 4, 2023. Laura Biggs made the motion to approve the field trip and a second by Gabrielle Davenport. The motion was passed unanimously.

A field trip is requested for the 1<sup>st</sup> Grade to Albemarle Beach Farms in Roper on April 6, 2023. Constance Davenport made the motion to approve the field trip and a second by Lynn West. The motion was passed unanimously.

A field trip is requested for the K-1st Grade to Museum of the Albemarle in Elizabeth City on March 17, 2023. Gabrielle Davenport made the motion to approve the field trip and a second by Constance Davenport. The motion was passed unanimously.

A field trip is requested for the 1<sup>st</sup> Grade to Big Blue 252 in Creswell on April 4, 2023. Constance Davenport made the motion to approve the field trip and a second by Gabrielle Davenport. The motion was passed unanimously.

A field trip is requested for the 4th Grade to the Tyrrell County 4-H Livestock Show in Columbia on April 19, 2023. Lynn West made the motion to approve the field trip and a second by Laura Biggs. The motion was passed unanimously.

A field trip is requested for the K-1st Grade to NC Aquarium on Roanoke Island in Manteo on April 21, 2023. Gabrielle Davenport made the motion to approve the field trip and a second by Laura Biggs . The motion was passed unanimously.

A field trip is requested for the 8th Grade to Busch Gardens in Williamsburg, Virginia on May 24, 2023. Gabrielle Davenport made the motion to approve the field trip and a second by Constance Davenport. The motion was passed unanimously.

### **Middle School Dance**

Christy Maready and Ramona Armstrong presented their plans Middle School Dance for May 5<sup>th</sup> from 6-8:30. They have money to pay for the cost but are also having a Bake Sale at the Ag Expo. Laura Biggs made the motion to approve the Middle School Dance and a second by Gabrielle Davenport. The motion was passed unanimously.

## **Agriculture**

- Kellie Luton presented information on K-5: Working in raised beds, Soils and their components, Plant growth needs, Garden Preparation and NC Book Awards Lessons. Middle Grades are learning Animal Science- Cuts of Meat and Livestock Products, Plant Anatomy and Physiology & Plant Growth Patterns, Electives, Construction of Greenhouse models, Construction of raised beds for Kindergarten, Grow-light germination projects and Animal Management Systems. PIC FFA Spring Competition Team practices are happening each week:
  - Horticulture- Ms. Hassell
  - Tool ID- Ms. Luton
  - English & Spanish Creed Speaking- Ms. Luton
  - Competing at Federation/Regional Events- Dates unknown at this time.

A garden plan is in place for Spring. The garden has been tilled and being prepared for planting Irish potatoes later this week. Copy of garden plan in your google drive.

PIC Community Ag Expo has secured 14 exhibitors, multiple sponsors and radio station publicity and event coverage. There will be 3 Food Trucks and a Snow Cone truck. Porta Potties are needed.

Katherine Hassell presented information about the current Greenhouse and proposal for future needs of the Ag Program including potential costs. We would like to see plant production happening in the greenhouse. Hopefully to possibly sell flowers/potted plants. This gives students the opportunity to see the true plant production process within a greenhouse. It is difficult to use greenhouse due to inability to control the climate within the greenhouse. In the need of: Power and Water, Environmental controls and Irrigation system, bench /table space. So far we have: One set of Side Wall Bench, Shade Cloth, Two Circulation Fans and Thermostats (control fans and vents in root). We would like to add a Heating System, Cooling system, and more Benches/tables.

P.I.C. Greenhouse Moving Forward: We would like an Irrigation System. Fully functional and environmentally controlled greenhouse so we can plant wide range is seeds/seedlings. Prepare upcoming garden planting and upcoming plant sales. This gives students the opportunity to see the true plant production process within a greenhouse. Understanding the caring for the plants process. Understanding the operation of greenhouses work. This gives a great opportunity for students to get even more hands-on experiences.

## **Bylaws Update**

Here is the proposed updated language to include in the [PICS Bylaws - Article IV - Board of Directors - Section 7](#) (see in red; This paragraph was added as an additional bullet included in this section to address remote participation along with a new comment to accept or reject.)

The Board of Directors shall abide by the public policy of the State of North Carolina in regards to Board meetings as described in the North Carolina Open Meetings Law. The Board may hold Board meetings in-person and remotely; the Board will provide an address or remote join instructions to the public based on the meeting type. A Board member who is unable to attend an in-person meeting may participate remotely by phone or Internet connection as an allowable option and is considered present when fully participating in an in-person meeting.

Constance Davenport made the motion to approve the PIC Bylaws - Article IV - Board of Directors – Section 7 and a second by Victoria Harrison. The motion was passed unanimously.

### **Facilities**

No updates presented.

### **Budget Update**

NC Access reimbursements are coming soon. CSP is working on the projection on next years budget.

### **Public Comment (subject to prior submission via email)**

No public comment was presented.

### **New Business**

Stephanie Phelps presented a MOU for NC Access Grant Writing with Katie Ridunouer from KLR Partner, LLC. The Board requested more information regarding if they would be looking up the Grants we could qualify for before moving forward with approval of the MOU.

### **Closed Session pursuant to § 143-318.11. (a)(1) and (a)(6)**

Victoria Harrison made a motion to go into closed session pursuant to § 143-318.11. (a)(1) and (a)(6). Gabrielle Davenport provided the second for the motion. The motion was unanimously approved.

Laura Biggs made a motion to go back into open session. Victoria Harrison provided the second for the motion. The motion was unanimously approved.

### **Adjourn**

Motion to adjourn by Victoria Harrison

2<sup>nd</sup> Constance Davenport

Meeting adjourned at 8:23 pm.

Respectfully submitted,  
Laura Biggs  
Secretary

Pocosin Innovative Charter Board  
Approved: April 17, 2023

Board Chair: \_\_\_\_\_

Secretary: \_\_\_\_\_

Attendance:  
Laura Biggs  
Lynda West  
Gabrielle Davenport  
Stephanie Phelps  
Victoria Harrison  
Constance Davenport  
Amelia Gouillon  
Jackie Etheridge