



## **Pocosin Innovative Charter Board of Directors Monthly Meeting March 21, 2023**

Chairman Stephanie Phelps called to order at 6:01 pm on March 21, 2023 a monthly meeting of the Pocosin Innovative Charter Board of Directors.

### **Approval of Agenda**

Motion to amend the agenda to add to Closed Session pursuant to **§ 143-318.11. (a)(4)** presented by Victoria Harrison with a second by Constance Davenport. The motion was unanimously approved.

Motion to amend the agenda to remove Veterans Field presented by Lynn West with a second by Victoria Harrison. The motion was unanimously approved.

Motion to approve agenda as presented by Constance Davenport with a second by Lynn West. The motion was unanimously approved.

### **Approval of Minutes**

Motion to approve the minutes from January 17, 2023 as presented by Victoria Harrison with a second by Constance Davenport. The motion was unanimously approved.

Motion to approve the minutes from January 27, 2023 as presented by Victoria Harrison with a second by Constance Davenport. The motion was unanimously approved.

Motion to approve the minutes from February 2, 2023 as presented by Victoria Harrison with a second by Laura Biggs. The motion was unanimously approved.

### **Director's Report**

Jackie Etheridge presented the Director's Report, and the current enrollment is at 223 students. Our open enrollment period began January 1. Applications will be housed in the SchoolMint system. Current applications (114) Total open seats (73):

○ K-37 ○ 1-15 ○ 2-11 ○ 3-5 ○ 4-11 ○ 5-14 ○ 6-12 ○ 7-5 ○ 8-4

The Q3 ended on March 17, 2023 and report cards will be sent home with students on March 24, 2023.

We are in need services from a school psychologist for the 2023-2024 school year.

We have had eight major offenses recorded in Educator's Handbook since the last Board meeting. A report of offenses was given.

Ag Expo- We have started the planning process with the team. The event will take place on March 23 from 4-7 and will coincide with National Ag Week.

Music and Arts Week- on April 24-28. A Spring concert will be April 27 at 6:30.

Christy Maready is working on the Middle School Dance for May 5<sup>th</sup> from 6-8:30.

Three calendar options have been provided for the Boards review. Each calendar is based on 6 instructional hours each day. We are required to have 1,025 instruction hours.

The safety team to attended a CPR Training on February 21, 2023. They met on Friday February 27, 2023. We had a fire drill on March 14, 2023 and a tornado drill March 15, 2023.

For Technology update our Krista Bond is working on compiling a list of subscriptions/resources that teachers currently use to help us prepare for the upcoming school year. Krista installed bus monitoring software on the office computer (PC) so we can easily access bus footage.

We currently have 3 bus drivers until further notice. We will need one potential substitute bus driver who should be completing their training by the end of the month.

Bathroom doors are being installed in both bathroom showers in the main building. Constance has reached out to the modular company in regard to doors, A/C odors, and a replacement toilet in the girl's bathroom. Constance is going to reach out to CA Perry to fill in the holes on our new road over Spring Break.

### **Agriculture and Ag Expo Update**

Kellie Luton presented information on the agriculture students will be planting an Agronomy Garden that will have corn, soybeans and cotton. A volunteer is needed to plow and row it up in an identified area. They will be working with the NC State Test Research Farm in Roper.

PIC Community Ag Expo has secured 14 exhibitors, multiple sponsors and radio station publicity and event coverage. There will be Food Trucks from Blounts Country Cooking, Stick Burning BBQ, Owl Feed Ya and a Snow Cone truck.

The FFA t-shirt fundraiser earned \$600 in money to use towards FFA. Ms. Katherine Hassell is announcing the P.I.C. FFA will be competing in the Regional FFA Competition at College of the Albemarle on April 28, 2023.

### **Graduation – Kindergarten and 8<sup>th</sup> Grade**

Bridget Spruill presented information on the kindergarten graduation on May 25, 2023 at 11:00. They will be wearing white gowns and caps with red and white tassels. We will need approximately 100 more chairs that will be borrowed from Mrs. Cumiskey's church. The cost of refreshments will be \$269.48 for nuts, mints, punch, paper products plus \$30 for 50 cake slices. Decorations will cost \$56.91, music \$10.96 for a total of \$337.35. They will be borrowing risers for this event as well.

Ramona Armstrong presented information on the 8<sup>th</sup> grade graduation on May 25, 2023 in the evening at 6:00 in the Auditorium or at Philippi Church of Christ Family Life Center. They would

like for the 4<sup>th</sup> and 5<sup>th</sup> Graders to sing along with the middle school choir. They will receive awards and certificates in the following areas: Honor Roll and Principal's List (9 weeks and Quarter) Perfect attendance medallion, Presidential Excellence, Honor Roll (year) Highest Average per subject, Principals List, Most Improved 8<sup>th</sup> grader, Hear of the Lion, Academic Excellence and Promotion Certificate.

### **PIC Lion Leaders**

Nikki Dowd and Angus Spencer presented their idea for a club call PIC Lion Leaders and their goal is to promote leadership and confidence in middle school boys. Teaching leadership skills of respect, service, sportsmanship, work ethic and speaking to authority/teachers. Other topics are how to tie a tie, use a hammer/nail, plug or change a tire, tie a fishing line, change windshield wipers, start/put out a fire, find a stud and use an anchor screw and use basic construction tools. What will be needed is male volunteers, conduct background checks, permission forms and donations of supplies. This group would participate in the DOT adopt a highway program to do roadside clean-up of First Street in Creswell. Other Logistics are Mr. Spencer would be the coordinator, deciding when to meet with students, who gets to participate, do they excite out of the program or is this an elective class.

### **2023 – 2024 Calendar**

This was tabled.

### **K. Ridnouer – Grant Writing MOU**

Board Chair Stephanie Phelps presented the MOU for grant writing. The board requested further clarification regarding if she would be looking for the grants for the school or if we had to find the grants and give her the information.

### **Budget Update**

The board was presented with an update budget as of the end of February from CSP.

### **Public Comment (subject to prior submission via email)**

No public comment was presented.

### **New Business**

Constance Davenport recognized Krista Bond for winning the North Carolina Farm Bureau Ag in the Classroom Teacher of the Year. This is a wonderful award to our 3<sup>rd</sup> Grade teacher. She will get to attend the National Conference in Orlando Florida this summer.

### **Closed Session pursuant to § 143-318.11. (a)(1) (a)(4) and (a)(6)**

Victoria Harrison made a motion to go into closed session pursuant to § 143-318.11. (a)(1) (a)(4) and (a)(6). Constance Davenport provided the second for the motion. The motion was unanimously approved.

Laura Biggs made a motion to go back into open session. Lynn West provided the second for the motion. The motion was unanimously approved.

**Adjourn**

Motion to adjourn by Victoria Harrison  
2<sup>nd</sup> Constance Davenport

Meeting adjourned at 7:30 pm.

Respectfully submitted,  
Laura Biggs  
Secretary

Pocosin Innovative Charter Board  
Approved: May 8, 2023

Board Chair: \_\_\_\_\_

Secretary: \_\_\_\_\_

Attendance:  
Laura Biggs  
Lynda West  
Gabrielle Davenport  
Stephanie Phelps  
Victoria Harrison  
Constance Davenport  
Jackie Etheridge